



**SALWAN JUNIOR SCHOOL,  
NARAINA VIHAR, NEW DELHI – 110028**

**CIRCULAR**

**SJS/023/Cir./2025-26**

**07<sup>th</sup> October 2025**

**Circular for Parents: Annual Day Participation**

Dear Parents,

We are excited to announce the preparations for our Annual Day program! Kindly note the following instructions and details:

**1. School Timings & Transportation:**

- a. All School buses will ply in the morning. **The timings are changed to ensure that children reach auditorium max by 7:40 am** as we need to have practice in the auditorium before the final program.

\*We understand that the timing may be little inconvenient for you to make the child ready early in the morning and drop to the stop/school. **But please cooperate with us for the big day as the children need at least one round of practice on the auditorium stage and we need to mark their positions. This is crucial.**

- b. The bus will start from the first stop at **6:30 am** (please check the location of your bus stop and timing). The assisting staff on duty are told not to wait at stop if the children are not there. Parents getting late are requested to either catch up at the next stop or drop by school before 7:05 or at the auditorium before 7:40 am. Parents are requested to cooperate with us.
- c. All walkers and the students who come via van or personal vehicle to school must reach school by 7 am. At 7:05 am the buses will depart from the school for the auditorium. In case parents wish to drop the children themselves, please ensure they reach the auditorium by 7:40 am. For any coordination for this please call Ms. Gunjan or Mr. Ramesh.
- d. The run-through on the auditorium stage will start sharp at **7:45 am**.

**2. Dress Code:**

- a. All students must come dressed in their Annual Day costume.
- b. Complete makeup should be done at home before arriving at school. Teachers will send guidance on make-up in the event specific WhatsApp groups.
- c. Students must wear **open slippers** with socks to avoid confusion, as shoes might get mixed up.
- d. Touch up will be done by the teachers before the program.

**3. Food & Essentials:**

- a. Students should carry the following items:
  - i. **Fruit box**
  - ii. **Water bottle**
  - iii. **Lunch box** (containing paratha or sandwiches that are filling). Avoid food items that may spill and spoil the child's dress.
- b. **Label all belongings** clearly with the child's name and class to prevent misplacement.

**4. After Program Details:**

- a. No buses will ply on the return route. Parents will take the children back along with them.
  - b. Refreshments will be provided to students before they leave after the program.
  - c. After the program, children will be dispersed item-wise by respective teachers in charges from the auditorium stage.
5. **Guidelines:**
- a. Group in-charges will guide students regarding group requirements.
  - b. Instructions for makeup, dress, hairstyle, etc., will be shared in the WhatsApp group of the Annual Day.
  - c. Parents are **strictly prohibited** from entering green rooms.
6. **Return of Costumes:**
- a. Costumes must be returned **on next working day 14th October 2025** in a clean and neatly packed condition to the teacher in charge. Please label the packet with name and class. On **13<sup>th</sup> October 2025** the school will remain closed.
7. Please submit the consent below to confirm your child's participation by **10th October 2025 (Friday)**.
8. **Entry of parents in the auditorium:**
- a. Parents will be given entry to the auditorium via the invitation card.
  - b. Only **two** people will be allowed on one card. Physical copies of the card will be sent home with the children on Friday (10-10-2025).
  - c. Parents **should be seated in the auditorium by 10:45 am**. The gates of auditorium will open by 10:40 am. If you come a little early, please wait in your vehicles in the car park or restrict yourself to parking area and don't come towards the auditorium as the practice will be on and students will get distracted watching the parents.
  - d. Kindly ensure you have a heavy breakfast from home, as there is no cafeteria at the venue and eatables are not allowed inside the auditorium.

While our children and teachers have really worked hard to put on an excellent show, we are extremely grateful to our parents for their immense support in all endeavours.

**Important:**

**We invite you to view this performance through a creative and philosophical lens.** The poetry of Sant Bulleh Shah transcends religious boundaries, focusing on **universal spiritual themes** such as the profound love between a disciple and a Guru (a mentor-student relationship), the soul's yearning to connect with the Divine, and the Guru's essential role in this journey. Furthermore, the show is a celebration of **Sufi music and dance** as a powerful art form. We assure you that our goal is not to promote any specific religion, culture, caste, or belief system; it is purely an effort to celebrate the life and **literary genius** of a great Sufi Saint. Your appreciation of the students' hard work in mastering difficult Punjabi, Urdu, and Hindi vocabulary, and their authentic Sufi style of articulation, will be their greatest reward.

Please note that **11<sup>th</sup> October 2025** will be a working day for students of classes 2 to 5 till 1:00 pm for the final run-through. It is also requested to ensure the students are present in school for coming working days before the final big day to practice well and take last minute guidance and briefing from the teachers.

**\*Friday, 10th October 2025, will be an off for students on account of Karva Chauth.**

In case any group requires additional practice, students of that group will be called to school. The details regarding the same will be shared **only in the respective WhatsApp group.**

If **no message is shared**, it may be assumed that **your ward's group will have a holiday** on that day.

We look forward to your cooperation in making the event on 12<sup>th</sup> October 2025 a grand success. Let's be on time and applaud the efforts of our performing stars. We will send the hard copy of consent form home tomorrow for you to fill and return it the next day.

**Warm regards,**



**Mrs. Sonia Wadhwa**  
**Headmistress**

## **Consent Form**

I, \_\_\_\_\_, parent/guardian of \_\_\_\_\_ (Class & Section: \_\_\_\_\_), give my consent for my child to participate in the Annual Day program. I am aware that the teachers will take good care of my ward. I also permit my child to be taken to the Air Force Auditorium in Subroto Park on 12<sup>th</sup> October 2025 for the event.

**Parent's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_